

Proposed Decision to be made by the Portfolio Holder for Adult Social Care and Health on or after 13 July 2018

School Health & Wellbeing Service: Proposed Consultation

Recommendation

That the Portfolio Holder for Adult Social Care and Health approves the proposed consultation to inform the School Health & Wellbeing Service re-commissioning. The consultation is planned to start on 3rd September 2018 and finish on 12th October 2018.

1.0 Background and Rationale

1.1 The School Health and Wellbeing Service is a high quality, visible, accessible and confidential service that improves the health and wellbeing of and reduces health inequalities for school aged-children and young people in Warwickshire.

1.2 The School Health and Wellbeing Service is available to:

- All children attending schools in Warwickshire, regardless of their home address, aged from school entry until age 19;
- All pupils attending special schools, up to the age of 25.

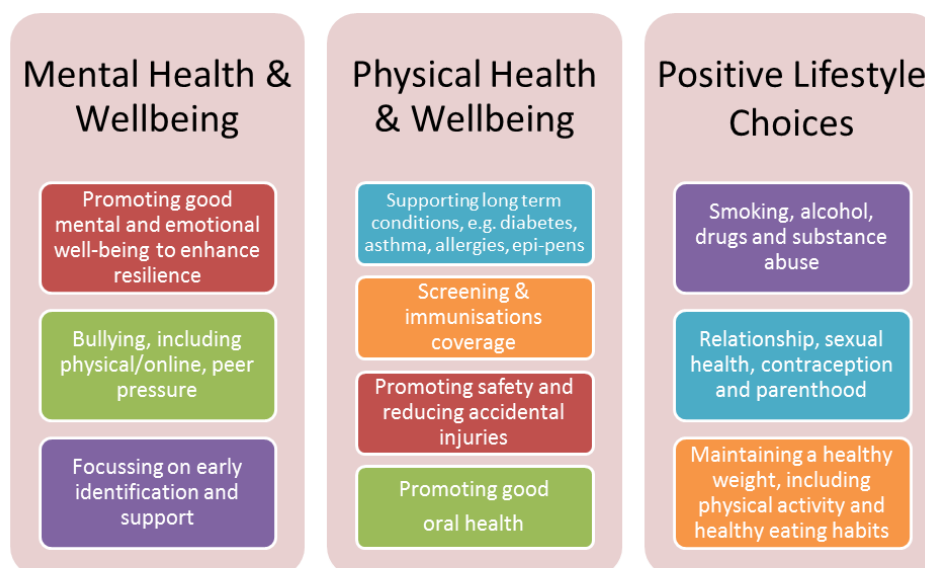
This includes:

- Primary and Secondary Schools
- Sixth form colleges
- Further Education colleges
- State Funded Schools
- Academy Schools
- Free Schools
- Special Schools
- Pupil attending pupil referral units in Warwickshire
- All home-schooled pupils (regardless of whether we have been “officially” notified)

1.3 The current priorities for the service were developed using a range of information collected during 2014/15, including:

- Warwickshire JSNA Annual Update for 2014/15
- Health Needs Assessment of school-aged children in Warwickshire
- Warwickshire School Nursing Service Consultation
- Local Health Profiles
- Engagement through qualitative feedback from schools
- An options appraisal of delivery models

The service is based around 3 core strands:



Source: Public Health Warwickshire (2015)

- 1.4 The service has been delivered by third sector organisation Compass since 1st November 2015 following a tendering process based around a re-designed service specification. The current contract is due to end on the 31st October 2019.
- 1.5 This paper seeks permission to carry out consultation on the current service provision in order to inform the specification that will be used as the basis for the re-procurement exercise that will be undertaken during 2019.

2.0 Proposed Consultation

- 2.1. The proposed 6 week consultation will start on 3rd September 2018 and end on 12th October 2018. The aim of the consultation is to effectively engage with current and potential service users, including stakeholders, on the current service delivery and ensure there are opportunities to influence and shape the service specification for the tender process during 2019.
- 2.2. Suitable consultation methods will be chosen to ensure as many views are sought from service users and stakeholders. Proposed methods of consultation will include:
 - Feedback from existing, previous and potential users of the School Health & Wellbeing Service, via on-line and paper based feedback surveys;
 - Engagement with specific groups, such as the youth health champions and the parents forum, through focus groups;
 - For individuals who require additional support to contribute, other options will be provided, including focus groups and/ or discussion based individual feedback, and this may involve including families or carers;
 - Stakeholder engagement with key partners, including: headteachers, class teachers, GPs, other commissioners and commissioned services.
- 2.3. Costs relating to the consultation will be met within current Public Health budgets.

- 2.4. The consultation will be planned and conducted to ensure the Public Health & Strategic Commissioning Business Unit is able to hear a wide range of views and perspectives on the current service delivery and how we might improve services going forward. We will ensure steps are taken to enable the voices of seldom heard groups and vulnerable people to contribute to the discussions.
- 2.5. We will develop a communications plan to ensure all relevant parties are appropriately informed and engaged in the consultation.
- 2.6. The report to Cabinet in December 2018 will include:
- Outcomes of the consultation;
 - Priorities based on the data from the reception, year 6 and year 9 health needs assessments undertaken since 1st November 2015;
 - Relevant recommendations from the recent Director of Public Health Annual Reports;
 - Recommendations from the School Health & Wellbeing Service Annual Reports;
 - Relevant JSNA updates since 2014.
- 2.7. The Public Health & Strategic Commissioning Business Unit has completed an Equality Impact Assessment (EQIA). The EQIA will be reviewed and updated as part of this consultation process, and will be made publicly available with the final consultation report.

3.0 Timescales Associated with the Decision and Next Steps

- 3.1 The table below identifies the key milestones that will ensure a timely tendering process:

Milestones	Deadline
Portfolio Holder consultation approval	13 th July 2018
Consultation period (6 weeks)	3 rd September 2018 – 12 th October 2018
Collate & analyse responses, prepare draft consultation report	October 2018
Seek cabinet approval of consultation report and approval to proceed with procurement	December 2018
Provide feedback to respondents by circulating final consultation report	November 2018
Commence tender process	January 2019

4.0 Background Papers

None

	Name	Contact Information
Report Author	Kate Sahota	katesahota@warwickshire.gov.uk
Head of Service	John Linnane	johnlinnane@warwickshire.gov.uk
Strategic Director	Nigel Minns	nigelminns@warwickshire.gov.uk
Portfolio Holder	Cllr Les Caborn	lescaborn@warwickshire.gov.uk

The report was circulated to the following members prior to publication:

Local Member(s): None

Other members: Councillors Caborn, Redford, Rolfe, Caborn, Golby, Parsons